

AUDIT AND STANDARDS COMMITTEE

Wednesday, 17th July, 2019
6.30 pm





AUDIT AND STANDARDS COMMITTEE

BURNLEY TOWN HALL

Wednesday, 17th July, 2019 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BW7d2>

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

5 - 8

To approve as a correct record the minutes of the previous meeting.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Annual Governance Statement 2018/19	9 - 20
To present the Annual Governance Statement for 2018/19 to the Audit and Standards Committee for approval	
8) Audit Findings Report 2018/19 and Statement of Accounts 2018/19	
To consider a report on an Audit Findings Report 2018/19 and Statement of Accounts 2018/19 (to follow)	
9) Internal Audit Opinion 2018/19	21 - 30
To provide members with the Head of Finance and Property as Chief Audit Executive (CAE) opinion on the Internal Controls of the Council for financial year 2018-2019.	
10) Internal Audit Plan 2019/20	31 - 42
To inform on the audit planning process and seek approval from members on the proposed Internal Audit plan for 2019-20 and the Internal Audit Charter and Strategy 2019	
11) Internal Audit Effectiveness	43 - 46
To inform on the effectiveness of Internal Audit and the application of new key standards documents	
12) Work Programme	47 - 48
To consider the Work Programme for the current year.	

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Paul Campbell (Chair)
 Councillor Sue Graham (Vice-Chair)
 Councillor Tom Commis
 Councillor Shah Hussain
 Councillor Wajid Khan

Councillor Margaret Lishman
 Councillor Andrew Newhouse
 Councillor Mark Payne
 Councillor Andrew Tatchell

Co-opted Members

Louise Gaskell, East Lancashire
 Chamber of Commerce
 Paul Prior, Burnley College
 Councillor Kathryn Haworth, Habergham
 Eaves Parish Council
 Councillor Gill Smith, Cliviger Parish
 Council

External Auditor

Marianne Dixon, Grant Thornton - External
 Auditor
 Mark Heap, Grant Thornton

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